

**Maddock City Council  
Regular Meeting  
Tuesday, June 17, 2025**

Mayor Sarah Dove called the meeting to order at 7:00 p.m. at City Hall. Present for roll call were council members Bradley Hermanson, Jamie Wentz, Dusty Pierson, and Teresa Dosch. Also in attendance were Jamie Green, Keith Winson, Rachel Markestad, Cathy Faleide, Paul Backstrom, Tom Anderson and Kari Bergman.

A motion was made by Dosch, seconded by Hermanson, to approve the minutes of the May 13, 2025 regular meeting, with a correction noted to the name of a council referenced on a motion. All voting yes, motion carried.

A motion made by Wentz, seconded by Hermanson to add the topic fluoride in drinking water to the agenda. All voting yes, motion carried.

A motion was made by Wentz, seconded by Hermanson, to approve the following bills. All voting yes, motion carried.

Wages		6,729.69
Farmers Union Insurance	22216	12,293.00
AE2S	22217	208.96
Benson Co. Farmers Press	22218	168.00
Benson Co. Sheriff's Dept.	22219	600.00
Black Mountain Software	22220	525.00
Cendak	22221	535.94
Double M Sanitation	22222	6000.00
Farmers Union Insurance	22223	6.00
Grand Forks Utility Billing	22224	26.00
Johnson Ag Resources	22225	198.28
Maddock Opera House	22226	200.00
Mid-Land Excavating, Inc.	22227	1,298.17
MRES	22228	200.00
ND Sewage Pump & Lift Station	22229	666.58
ND Dept. of Environmental	22230	20.39
Northern Plains Electric	22231	4,794.47
Northstar Erosion Control, Inc	22232	850.00
One Call Concepts	22233	50.00
Priscilla Backstrom	22234	986.00
Quill	22235	435.42
US Post Office	22236	100.00
Valli	22237	25.00
Van Diest Supply Co., Inc	22238	4,236.00
Vesti's	22239	106.60
VISA	22240	1,003.53
Western Area Power Adm.	22241	5,588.85
US Post Office	22242	1,752.00
ND Rural Water Systems Assoc.	22243	370.00
NDPERS	ACH	2,317.26
Northern Plains Electric	ACH	18,836.10
NDTC	ACH	422.51

The council discussed monthly summer projects with Keith and Jamie. They were directed to provide completed project updates to the council members on a monthly basis.

Jamie Green's Report:

- Speed bumps were installed.
- He informed the council that it costs the city approximately \$250.00 per application when spraying for mosquitoes.

Keith Winson's Report:

- He reported the baseball diamond needs more lighting.
- He informed the council that the circulating pump at the water tower needs to be replaced.

Pam Lee's Report

- Updated the council on the Energy Efficiency Grant.

Keith received a Certificate of Achievement from the ND Dept of Environmental Quality in recognition of compliance with the Safe Drinking Water Act.

A household previously notified multiple times to install a water node for remote meter reading was hand-delivered a final notice on 6/13/25, stating the installation deadline was 6/17/25 to avoid service disconnection. No appointment was made. The council voted to disconnect water service with a roll call vote: Hermanson—aye, Wentz—aye, Pierson—aye, Dosch—nay. Motion passed with 3 ayes and 1 nay.

Co-Chairman Rachel Markestad and Cathy Faleide, representatives of the 125th Maddock Celebration Committee, were present to request the city's assistance in helping to organize and support funding, services, policing, and camping accommodations for the upcoming celebration.

Cathy Faleide representing the tree committee, reported that the two grant applications submitted by the committee have been approved.

Representatives from the School Board and Park Board, including Paul Backstrom, Tom Anderson, and Kari Bergman, attended the meeting to discuss the proposed sale of the baseball diamond property. The School Board is offering to sell the property to the City for one dollar (\$1.00), contingent upon the City assuming responsibility for demolishing the old concession stand, after the school removes its contents. The School Board will arrange and pay for a property survey before the transfer. Mayor Dove will negotiate the terms with School Superintendent Ben Allmaras and report back to the Council at the next meeting.

The Council held a discussion regarding a complaint about the basketball court lights remaining on throughout the night at the City Park. Council members spoke with Tom Anderson and Kari Bergman of the Park Board about installing timers on the court lights. They indicated that they would contact an electrician to arrange for the installation.

The council members each gave a portfolio report.

A motion was made by Hermanson, seconded by Dosch to approve the second reading of Ordinance 11.0301-Keeping Chickens within City Limits. All voting yes, motion carried.

#### 11.0301 Purpose

The purpose of this ordinance is to allow the keeping of domestic hens for personal, non-commercial use while ensuring the health, safety, and welfare of residents and minimizing potential nuisances. The keeping of chickens should not impact neighboring properties.

#### 11.0302 Definitions

- Chicken: A domesticated bird of the species *Gallus gallus domesticus*.
- Hen: A female chicken.
- Rooster: A male chicken.
- Coop: A fully enclosed structure used to house hens.
- Run: A fenced outdoor area attached to the coop allowing hens to roam safely.
- Owner: Any person keeping or harboring hens.

#### 11.0303 Permitted Use

- (a) Up to four (4) hens may be kept on any residential property within city limits.
- (b) Roosters are strictly prohibited within city limits due to noise concerns.
- (c) Hens shall be kept for personal use only; commercial use (e.g., egg sales) is prohibited.
- (d) No slaughtering is allowed within city limits.

#### 11.0304 Permit Requirements

- (a) Residents must obtain a Chicken-Keeping Permit from the City Auditor prior to acquiring hens.
- (b) Permit applications must include:
  - Site plan showing location of coop and run on relation to property lines and neighboring structures
  - Description of coop/run design and materials
  - A signed agreement to comply with all terms of this ordinance
- (c) An initial application fee of \$20 is due at the time of application.
- (d) Permits are valid for one (1) calendar year and must be renewed annually in May during the pet clinic. Renewal fee: \$15.
- (e) Permits are non-transferable between property owners or locations.

#### 11.0305 Coop and Run Requirements

- (a) Coops and runs must be located only in the rear yard and must be at least:
  - 10 feet from the property line
  - 25 feet from any neighboring residence
  - Chickens shall not be kept inside the residence or garage
- (b) The coop must:
  - Be predator-proof, weatherproof, and well-ventilated
  - Provide at least 4 square feet of space per hen inside the coop
  - Be kept in good repair and sanitary condition at all times
- (c) The run must:
  - Provide at least 10 square feet per hen
  - Be fully enclosed to prevent escape and deter predators

#### 11.0306 Sanitation and Waste Disposal

- (a) The coop and surrounding area must be cleaned regularly to prevent odors, pests, and accumulation of waste.
- (b) Chicken excrement shall be removed at least weekly and either:
  - Composted properly, or
  - Doubled in sealed bags and disposed of with household waste
- (c) Owners shall use odor-control methods such as carbon-based bedding (e.g., straw, wood shavings).
- (d) Water and feed must be kept in spill-proof containers and stored securely to avoid attracting pests.

#### 11.0307 Chickens Running at Large

- (a) Hens shall be confined at all times within the permitted coop and run.
- (b) Chickens found at large:
  - Are declared a public nuisance and may be impounded by the city
  - If not claimed within 48 hours, or if repeated violations occur, birds may be rehomed or humanely euthanized at the City's discretion
  - May result in the issuance of citations or permit revocation
- (c) Owners are responsible for all costs associated with retrieval or disposal of chickens at large. The amount will not exceed \$50 per bird.

#### 11.0308 Penalty

Any person who violates the provisions of this article for which a specific penalty is not otherwise provided shall be guilty of an infraction for which the maximum penalty is a fine of five hundred dollars (\$500.00). The owner of any animal impounded pursuant to the provisions of this article shall pay all costs and charges assessed for such impoundment before such animal may be released to the owner.

The City Council has designated August 4–8, 2025 as City Clean-Up Week. Pam was asked to send notices to all city residents informing them of the scheduled dates and details.

The Council held a discussion regarding the use of fluoride in the City's drinking water. Following the discussion, the Council decided to defer the decision to the Central Plains Water District, as they will soon be assuming responsibility for the Water Treatment Plant.

The Council discussed the possibility of holding a Town Hall meeting in August. Further discussion and planning will take place at next month's council meeting.

There was a discussion regarding the holiday lights and banners that the Active Women group is currently organizing.

The Active Women of Maddock will be selling fireworks at the Fire Hall July 1-5, 2025.

There were 2 building permits presented as follows:

1. David Johnson/Johnson Ag Resources-demolition of house and removal of debris.
2. Wanda Terpening- fence.

A motion made by Pierson, seconded by Hermanson to approve all building permits. All voting yes, motion carried.

A motion by Hermanson, seconded by Wentz to approve a gaming permit for the Rural Renaissance Festival & 125<sup>th</sup> Celebration. All voting yes, motion carried.

A motion was made by Pierson, seconded by Hermanson, to approve a special event permit for the Harriman's/Bobcat Bar for the Buckmier/Nyhagen wedding dance July 19, 2025. All voting yes, motion carried.

Meeting adjourned at 9:41 p.m. The next council meeting will be Tuesday July 8, 2025.

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Pamela Lee, City Auditor

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Sarah Dove, Mayor