

**Maddock City Council**  
**Regular Meeting**  
**Tuesday, May 13, 2025**

Mayor Sarah Dove called the meeting to order at 7:00 p.m. at City Hall. Present for roll call were council members Bradley Hermanson, Jamie Wentz, Dusty Pierson, and Teresa Dosch. Also in attendance were Jamie Green, Keith Winson, and Leah McCarthy.

A motion was made by Hermanson, seconded by Pierson, to approve the minutes from the April 8, 2025 regular meeting and the April 23, 2025 special meeting. All voting yes, motion carried.

A motion was made by Hermanson, seconded by Dosch, to approve the following bills. All voting yes, motion carried.

Wages		5,899.58
Benson Co. Farmers Press	22194	152.25
Benson Co. Sheriff's Dept.	22195	600.00
Border States Electric	22196	849.22
Butler	22197	99.13
Cendak	22198	229.13
Double M Sanitation	22199	6000.00
Grand Forks Utility Billing	22200	26.00
Lakeside Lock & Key	22201	2,542.77
Maddock Opera House	22202	200.00
Mid-Land Excavating, Inc.	22203	2,485.30
MRES	22204	200.00
NAPA	22205	225.26
ND Dept. of Environmental	22206	20.39
Northern Plains Electric	22207	4,135.00
Quill	22208	147.22
Rath & Mehrer	22209	9,000.00
Vesti's	22210	159.90
VISA	22211	29.21
Western Area Power Adm.	22212	7,175.35
Valli	22213	25.00
BCBS	22214	4,423.40
NDPERS	ACH	2,343.94
Northern Plains Electric	ACH	24,288.95
NDTC	ACH	468.35

Keith Winson's Report:

- Reported that the NDDOT installed LED streetlights on Western Avenue.
- He notified the council of a water main valve failure on Western Avenue. Mid-Land Excavating was called in to complete the repair.

Jamie Green's Report:

- Traveled to Minot to have the mosquito spray system calibrated.
- Purchased mosquito spray for the upcoming mosquito control efforts.

Pam Lee's Report

- Recommended hiring part-time summer office help.
- June council meeting date change to June 17th.

A motion made by Hermanson, seconded by Wentz to hire Mckenzie Melaas for part-time summer office help. All voting yes, motion carried.

The council members each gave a portfolio report.

The tree committee has successfully completed two grant applications for tree planting projects scheduled for spring of 2026.

Cendak Coop is planning a curb and gutter project on 1<sup>st</sup> Street near the grain bins.

A motion was made by Pierson, seconded by Dosch to approve the first reading of Ordinance 11.0301-Keeping Chickens within City Limits. All voting yes, motion carried.

#### ARTICLE- 3 Chickens

##### 11.0301 Purpose

The purpose of this ordinance is to allow the keeping of domestic hens for personal, non-commercial use while ensuring the health, safety, and welfare of residents and minimizing potential nuisances. The keeping of chickens should not impact neighboring properties.

##### 11.0302 Definitions

- Chicken: A domesticated bird of the species *Gallus gallus domesticus*.
- Hen: A female chicken.
- Rooster: A male chicken.
- Coop: A fully enclosed structure used to house hens.
- Run: A fenced outdoor area attached to the coop allowing hens to roam safely.
- Owner: Any person keeping or harboring hens.

##### 11.0303 Permitted Use

- (a) Up to four (4) hens may be kept on any residential property within city limits.
- (b) Roosters are strictly prohibited within city limits due to noise concerns.
- (c) Hens shall be kept for personal use only; commercial use (e.g., egg sales) is prohibited.
- (d) No slaughtering is allowed within city limits.

##### 11.0304 Permit Requirements

- (a) Residents must obtain a Chicken-Keeping Permit from the City Auditor prior to acquiring hens.
- (b) Permit applications must include:
  - Site plan showing location of coop and run on relation to property lines and neighboring structures
  - Description of coop/run design and materials
  - A signed agreement to comply with all terms of this ordinance
- (c) An initial application fee of \$20 is due at the time of application.
- (d) Permits are valid for one (1) calendar year and must be renewed annually in May during the pet clinic.  
Renewal fee:\$15.
- (e) Permits are non-transferable between property owners or locations.

##### 11.0305 Coop and Run Requirements

- (a) Coops and runs must be located only in the rear yard and must be at least:
  - 10 feet from the property line
  - 25 feet from any neighboring residence
  - Chickens shall not be kept inside the residence or garage
- (b) The coop must:
  - Be predator-proof, weatherproof, and well-ventilated
  - Provide at least 4 square feet of space per hen inside the coop
  - Be kept in good repair and sanitary condition at all times
- (c) The run must:
  - Provide at least 10 square feet per hen
  - Be fully enclosed to prevent escape and deter predators

##### 11.0306 Sanitation and Waste Disposal

- (a) The coop and surrounding area must be cleaned regularly to prevent odors, pests, and accumulation of waste.
- (b) Chicken excrement shall be removed at least weekly and either:
  - Composted properly, or
  - Doubled in sealed bags and disposed of with household waste
- (c) Owners shall use odor-control methods such as carbon-based bedding (e.g., straw, wood shavings).
- (d) Water and feed must be kept in spill-proof containers and stored securely to avoid attracting pests.

11.0307 Chickens Running at Large

- (a) Hens shall be confined at all times within the permitted coop and run.
- (b) Chickens found at large:
  - Are declared a public nuisance and may be impounded by the city
  - If not claimed within 48 hours, or if repeated violations occur, birds may be rehomed or humanely euthanized at the City's discretion
  - May result in the issuance of citations or permit revocation
- (c) Owners are responsible for all costs associated with retrieval or disposal of chickens at large. The amount will not exceed \$50 per bird.

11.0308 Penalty

Any person who violates the provisions of this article for which a specific penalty is not otherwise provided shall be guilty of an infraction for which the maximum penalty is a fine of five hundred dollars (\$500.00). The owner of any animal impounded pursuant to the provisions of this article shall pay all costs and charges assessed for such impoundment before such animal may be released to the owner.

A motion was made by Dosch, seconded by Hermanson to amend chapter 11, Article 1, Section 11.0107 by removing the reference to chickens. All voting yes motion carried.

There were 4 building permits presented as follows:

1. Rod & Lori Maddock-new siding and basement windows.
2. Dave Swanson/Sunrise Apts.-concrete pad on east side of building.
3. St. Williams Catholic Church- drain lines for sump pumps.
4. Arland Hakanson-wheel chair ramp.

A motion made by Pierson, seconded by Wentz to approve all building permits. All voting yes, motion carried.

A motion by Pierson, seconded by Hermanson to approve s gaming permit the Rural Renaissance Festival. All voting yes, motion carried.

A motion was made by Hermanson, seconded by Wentz, to approve a special event permit for the North Star Community Credit Union's 85<sup>th</sup> anniversary street dance, scheduled June 6, 2025. All voting yes, motion carried.

Meeting adjourned at 8:36 p.m. The next council meeting will be Tuesday June 17, 2025.

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Pamela Lee, City Auditor

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Sarah Dove, Mayor